Call for Expression of Interest for Positions in the Eurodoc Administration 2024/2025

Positions

At the annual general meeting of Eurodoc, the following volunteer positions in the Eurodoc administration were left vacant.

Thus the board of Eurodoc 2024/2025 have decided to announce the following vacancies:

1-2 working group coordinator(s) for "WG Equitable Opportunities and Sustainable Research Cultures"

The focus of the working group in 2024/2025 is to

1. draft a policy document that addresses different challenges that must be addressed in order to strengthen equitable opportunities in academia.
2. provide a space for knowledge exchange on what constitutes sustainable research cultures and how to create environments where researchers can thrive in their personal and professional lives.
3. discuss how Eurodoc best can address the intersectional nature of the question.

The working groups meet once every month or every second month as it sees fit. As a coordinator, you are responsible for scheduling and hosting the meetings and for ensuring that the work outlined in the description of the working group moves along. If time and activity level of the working group permits, you are more than welcome to expand on the work of the working group. You find the description of the working group here.

1-2 English Language Officer(s)

The English Language Officers should be a native English speaker or equivalent. They are responsible for supporting the administration with proofreading and correcting Eurodoc policy documents and reports in English.

1-2 Newsletter Officer(s)

The Newsletter Officer is responsible for collecting and publishing content in Eurodoc's monthly newsletter.

All work of the Eurodoc administration is carried out by volunteers, this also includes the above mentioned positions.

Application

Mandatory

- A motivational letter (1 page)
- A CV (max 3 pages)
- A letter of support from a National Association of Eurodoc

Deadline for application: 15.08.2024

Contact: Eurodoc Board board@eurodoc.net